



Amir Hossein Amiri

Technical Office Expert

Contact:

Cell phone:

+98 915 164 2417

+98 903 083 3893

E-mail:

ahamiricivil@yahoo.com

Follow me on:



LinkedIn:

<http://ir.linkedin.com/in/ahamiricivil>



Telegram:

t.me/ahacivil

BIO

More than 12 years Experienced technical office coordinator & Project Controller with a demonstrated history of working in the civil engineering industry. Skilled in Project control and related technical office management skills. Strong finance professional with a Master's degree focused in construction and engineering management and metro stations And pavement construction.

EDUCATION

SADJAD UNIVERSITY OF TECHNOLOGY

Mashhad, Iran

- M.Sc. in Construction engineering & Management, June 2018

SISTAN & BALOUCHESTAN UNIVERSITY

Zahedan, Iran

- B.Sc. in Civil Engineering, June 2013

PROFESSIONAL EXPERIENCE

Tadbir omran Jam Co.

|July 2023 – now, 2yrs

Technical Office Manager

- Line 3 of Mashhad Metro, Railway pavement construction

Saba Naft Co.

|July 2021 – July 2023, 2yrs

Technical Office Manager

- 5 Star Hotel Construction In Mashhad

Rhyton Construction Co.

|April 2019 – July 2021, 2yrs&5mos

Technical Office Engineer

- Construction of metro Station

RAHSZAN KADOOS Co.

|October 2016 – March2019, 2yrs&9mos

1-Technical Office Manager

- Railway pavement of Zarand Iranian Steel Co.

2-Technical Office Engineer

- Line 1&2 of Mashhad Metro, Railway pavement construction

STATE ORGANIZATION OF SCHOOLS RENOVATION

|Aug 2014 – Aug 2016, 2yrs

Retrofitting office technical engineer

JAHAN BETON Co.

|Oct 2012 – Aug 2014, 1yrs&11mos

Technical office engineer

SKILLS

- Software Experiences: MS Project, AutoCAD, REVIT TAKSA & Office
- Related technical office skills such as invoices & Proceedings .
- Good Knowledge in project controlling, Time and Cost Coordinating, EVM calculating & ETC.
- Good acquaintance of PMBOK 7th Edition in all knowledge areas.
- Professional skills in report production and Dashboards using Excel.
- Profession skill in technical office process and relations.
- Structure Surveying and Estimating Teacher at SABZSAZE.com.
- Railway Construction, Surveying and Estimating Teacher at FARADARS.com.
- Good knowledge in contracts and Claim management.
- Professional skill in English(C1) and German language(B2)
- Expert in Metro Station Construction and Railway Pavement Projects.